

SHADOWFACTS

The Shadowfax Corporation

August 2024

Table of Contents

- 2 DSP Week Schedule
- 3 NADSP
- 4 Med Task Force
- Safety Committee and WC
- 5 Looking back on August
- 6 Important Announcements

EVENT CALENDAR

DSP WEEK

Sept 9-13

ALL STAFF MEETING

October 16

EMPLOYEE OF THE MONTH



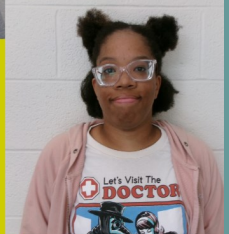
We are proud to announce that Sara Yinger has been selected as our Employee of the Month for August! Sara's dedication, positive energy, and commitment make her an invaluable part of our team. She thrives in her role, especially because every day brings something new and exciting. Outside of work, Sara cherishes spending time with her daughter and husband. At home, she also enjoys caring for her unique animal family, including a dog, two cats, a snake, and a tarantula! Sara loves collaborating with her supervisor, Erika, which makes her job even more rewarding. Congratulations, Sara!



Dellie Miller
Res PRN @ 44



Alanna Anders
Res PRN @ 650



Bianca Wall
Res PRN @ 870



Tina Markle
Res DSP @ 20



Cecilia Casey
Staff Development Instructor
@ Pattison

5 Days of Food Trucks

DSP Recognition WEEK 2024

9/9/2024

12-5

Daddy Mac

9/10/2024

12-5

Food Adventures

9/11/2024

12-5

2delicious Gyros

9/12/2024

12-5

LettUsKnow

9/13/2024

12-5

Vampire Taco

Daddy Mac
7 cheeses and chives

Buffalo Mac
buffalo pulled chicken, buffalo
sauce topped with green
onions, ranch or bleu cheese

Bacon Mac
Crispy bacon crumble, topped
with toasted bread crumbs
and parm



Cowboy Snack
Oregano Bacon
FAFA Burger
1/2 Wild Turkey Sandwich
1/2 California Beef Sandwich
Pit Beef Sandwich
Pulled Pork BBQ Sandwich
Grilled Chicken Sandwich
Chicken Tender Sandwich
Club Wrap
Veggie Wrap
Veggie Burger
Cheeseburger Sandwich
Patty Melt
Fish Sandwich
6 Fried Shrimp
3 Chicken Tenders
Bacon CB
Cold meat & cheese SW
2 jumbo hot dogs
grilled ham & cheese
grilled cheese
Sides: FF, mac, coleslaw,
rice & beans

OR
Quesadilla
Burrito
3 Tacos
2 Walking
Tacos
Rice &
beans w
veggies &
meat bowl

Meats
available:
beef,
chicken,
carnitas,
veggies



Lamb

Grilled Chicken

Falafel

Chicken Bacon Ranch

Philly Cheesesteak



Salad OR Wrap

Buffalo Chicken

Greek Goddess

Chicken Caesar

Santa Fe

Chef Salad

BBQ Grilled Chicken

Cali BLT



2 tacos with choice of rice and
beans or chips and salsa

Ground beef

Brisket

Shredded Chicken

Roasted Cauliflower



Shadowfax Professional Development Career Ladder for DSPs and Frontline Supervisors



Professional credentials earned through the NADSP E-Badge Academy

Attention DSPs and their direct supervisors-

If you've been employed at Shadowfax for at least 6 months, and you think you may be interested in pursuing a professional certification, here are some quick facts about the E-Badge Academy program!

Did you know?

- You can earn badges toward certification at your own pace
 - Example: DSP-I requires 15 total badges
- Each badge only takes an average of 15 minutes to prepare and submit
- Many Relias annual trainings count toward certification
- Your lifetime experience as a DSP counts towards certification
- After earning a certification within a year of enrollment, receive an hourly pay increase!

You can find the application form titled '2024 Credentialing Application' in Bamboo under Staff Info.

They can be submitted at any time by scanning the completed form to sftraining@shadowfax.org.

In order to be considered for the next group starting in October 2024, applications must be received by September 1, 2024.

Questions? Contact Elizabeth Dellinger at elizabethd@shadowfax.org, or call 717-854-7742, ext. 3163.

NADSP E-Badge Academy

Congratulations to Karen Goldberg for achieving DSP-II certification!
Congratulations Nicole Bilajac and Jaquetta Rice for achieving the DSP-I certification!

The following staff have earned badges as they work toward professional certification!

Ashley Bell
Judy Ramos
Shaiayne Campbell
Brian Weaver



Med Task Force



Don't hesitate and risk making a mistake! Just like in an emergency, if you have any questions about a medication - whether it's a change or an addition - reach out to your program nurse or supervisor. Sometimes, a medication may have a small change, like an increased dosage or strength, that might go unnoticed. There might also be instances where a change hasn't been communicated clearly after a hospital discharge, or the prescribing doctor hasn't physically seen the patient but made adjustments due to concerns. Always read the label, take a picture, make a call, and document everything. Keep yourself informed: review the transfer of care documents and communicate with your team!

Safety Committee Corner: Back-to-School Safety

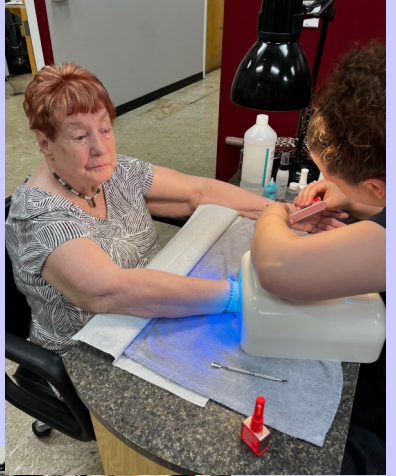
As the new school year begins, it's important to be mindful of increased traffic on the roads, especially during school transportation hours. Our transportation routes overlap with school bus schedules, meaning more children and school buses will be on the streets when we're out and about.

1. Be cautious around school buses
2. Watch for pedestrians
3. Stay alert and distraction free

Workers Compensation Steps

What to do when you are injured on the job

1. Notify your supervisor
2. Go to Bamboo, select files, select Staff Info, click on Workers Compensation Program Designated Health Care Providers
3. Contact Human Resources to report the injury & HR will send you the workers' compensation packet to your Shadowfax email
4. Fill out the workers' compensation packet form within 24 hours
5. Keep HR and your supervisor informed



August 2024



Join us in making a difference! We're inviting staff to walk with us for two upcoming events: the York Heart Walk on September 7, 2024, at York College and the Alzheimer's Walk on October 26, 2024, at John Rudy Park. Participation in either of these events will count as a Wellness Activity. To register, visit the events websites, search for teams, enter 'Shadowfax,' and follow the registration steps. Let's walk together for a great cause!



In case you missed it

Starting September 2, 2024, all staff members will receive a pay increase of \$1/hour. This raise applies to every member of our team. Thank YOU for all your hard work!

Please remember that all maintenance requests must be submitted using the maintenance request form and sent to the maintenance email address. Frank should only be contacted directly in case of an emergency. Log onto Bamboo, Files, Staff Info, and click on Facility Repair Order form.

Years of Service

5 Years

Judy Ramos
Elizabeth Dellinger
Deminke Hall
Sharon Shive

Referral Bonus

*Congratulations
Michelle Spera on
receiving the referral
bonus!*

Attention All DSPs

Please be sure to complete the PAR survey sent to you in Bamboo. This survey consists of 4 questions and should only take a few minutes to complete.

Link: <https://www.surveymonkey.com/r/LM7YTGD>

The Shadowfax Corporation

386 Pattison Street, York PA 17403

(717) 854-7742

www.shadowfax.org



Shadowfax Corp



Shadowfax Corporation



Shadowfaxcorp